CHISHOLM
CATHOLIC COLLEGE
CHARACTER - LEARNING - COMPASSION

MUSIC TUTOR – Voice – DUTY STATEMENT

1. POSITION IDENTIFICATION

POSITION TITLE:	Music Tutors – Voice
REPORTS TO:	Director of Music
AWARD:	WA Catholic School Support Staff Enterprise Agreement 2024
CONDITIONS:	Casual, approximately 10 to 14 hours per week, flexible days
REMUNERATION:	$70 per hour + super

2. THE ROLE

The Voice Tutor is responsible for providing high-quality individual vocal tuition to students across a range of ages and abilities within the College's Music Programme. The tutor supports students in developing healthy vocal technique, musicianship, performance confidence and expressive communication. Working collaboratively with staff and accompanists where required, the role contributes to the success of the College's choirs, performances, festivals and broader Performing Arts activities.

3. SPECIFIC DUTIES

The primary responsibility of the Music Tutor - Voice is to provide support in the following:

- Tutoring up to 26 students and a Junior Choir
- Delivering engaging, well-prepared instrumental lessons
- Supporting students' technical development, musicianship and independent practice
- Preparing students for ensemble participation, performances, festivals and examinations where applicable;
- Completing required attendance, reporting and departmental administration; and
- Working collaboratively with Music Department staff.
- The teaching timetable will be developed with the successful applicant and may vary according to student enrolments.

4. SELECTION CRITERIA

The following selection criteria are identified as being required to achieve the outcomes in the context of this position. Applicants will need to provide evidence of their capacity to transfer their knowledge and skills to achieving the outcomes of this position.

Essential

- Demonstrated proficiency and technical competence on the relevant instrument(s).
- Experience teaching instrumental music to school-aged students, either individually or in small groups.

- Ability to plan and deliver engaging lessons that support the development of musical skills and student confidence.
- Effective communication and relationship-building skills with students, parents and staff.
- Demonstrated commitment to student wellbeing, child safety and inclusive educational practices.
- Commitment to supporting the Catholic ethos and values of the College.
- Current Working with Children Check and National Police Clearance or the ability to obtain.

Desirable

- Relevant qualifications in music education or performance are highly regarded.

5. OTHER

Personal Attributes

- Patient, encouraging and supportive teaching style.
- Reliable, punctual and professional in all aspects of work.
- Well organised and able to manage lesson preparation and schedules effectively.
- Collaborative team member who contributes positively to the College community.
- Adaptable and responsive to the individual learning needs of students.

Child Safeguarding and Catholic Ethos
Chisholm Catholic College is committed to providing a child-safe environment where all students are respected, protected, and empowered. All employees are expected to uphold the College's Child Safe Framework, maintain professional standards of conduct, and support the Catholic identity, mission, and values of the College.